



The Friends of Boerner Botanical Gardens' Art at the Gardens is scheduled for Sunday, May 6, 2012 from 10:00AM to 3:00PM. This will be a rain or shine event. In the event of inclement weather, spaces indoors will be provided for all outdoor vendors.

Art at the Gardens is a juried event. Application deadline, with a \$10 fee, is March 7, 2012. After March 7, 2012, **NO** applications will be considered. These amounts are non-refundable. Please make checks payable to FBBG (Friends of Boerner Botanical Gardens). There is a \$60 booth fee for this event and if you are accepted, your \$10 application fee will go towards that \$60 booth fee. These must be two separate checks, however. Please **only** give \$10 with your application. You must be available for the entire timed event: 10:00AM to 3:00PM on Sunday, May 6, 2012, with set-up starting at 8:30AM and breakdown from 3:00-4:00PM

Work Samples:

This will mark the fifth Art at the Gardens' event. Our goal is to showcase local artists with work appropriate for our venue. We strive to find artists who create quality handmade pieces and we are always looking for new vendors and artists to bring their individual flair to the Gardens.

Please submit at least 3 images of your work. This should include a representation of the art/craft you intend to display at your booth as well as a photograph (if you have one) of a previous booth you have set up.

We regret that websites cannot be considered as a substitution for submitting work samples as the jury panel will not have time to look at each individual website. Subsequently, you do not need to have a website to apply. However, if you do have a website, please include it in the space provided. Applications may be mailed into FBBG or sent via email. However, only check or cash will be accepted for the application fee and ***the applicants accepted will be notified by email only***. Therefore, no hard copies of photographic samples will be able to be returned to you. If you have photographs that you cannot part with, please email these instead of mailing hard copies.

Sharing a Booth:

You are more than welcome to share booths with other artists. Please keep in mind that you will be juried based on the sample photos you provide and those samples must represent all the art you intend to bring to Art at the Gardens.

Please fill out one application only for the combined work of your intended group. There should be one contact responsible for passing on all the information to the rest of your group. We cannot be responsible for contacting multiple people except where individual booths are concerned.

Acceptance:

There will be booth spaces available both inside the Education and Visitor Center and outside, on the lawn in front of the Education and Visitor Center. Please note: **Indoor spots will be extremely limited.** Notifications of application acceptance will go out by March 21, 2012. We will notify you by email regardless of the status of your acceptance. If you are accepted, in addition to an acceptance email, we will also email you a contract.

Unfortunately, due to the amount of applications received, we will not be able to give feedback on denied applications. Thank you for your understanding ahead of time.

Vendor Fees:

Application fee of \$10 will **not** be reimbursed in the event that you are not juried into the show. If you are chosen, your \$10 application fee will be applied towards your booth fee of \$60 (balance to equal \$50 in the event that you are accepted). Upon acceptance, booth fees are due by April 11, 2012, with no exceptions. If you are unable to complete payment by this date, we will regretfully have to replace you. You **must** have a working email address so that we may contact you regarding your acceptance. Due to the large amount of applicants, email is the single way we will be communicating regarding acceptance. If you need to back out of the event, you must let us know by April 30, 2012. **However, once you have paid your booth space fee, no fees will be eligible for return.**

Venue & Booth Information:

Your booth space will be 8x8 feet if you are inside and roughly 10x10 feet if outside. Outdoor vendors will be seen first by public as the event is located in front of the Education and Visitor Center. Tents will be available for rental prior to the event for a \$15 fee. Indoor spaces are limited. Contrary to prior events, up to 3 tables will be available at no charge this year. However, please plan accordingly and tell us how many and what size (6' or 8') you will need and note that on your application. Once vendors are setting up the morning of the event, we will not be able to find extra tables for miscalculations. Chairs will be provided and you can note the necessity of 1 or 2 chairs on your contract once you have been accepted to the show. Should you have your own booth set-up, please also note that on your application and include a photograph of your booth set-up as one of your submission photos.

Raffle:

To give artists and crafters greater publicity and help raise funds for the Friends of Boerner Botanical Gardens' children's plant science education classes, vendors are encouraged to donate an item for a raffle. The item will be displayed along with a business card during the event.

Questions:

For additional information, please contact artatthegardens@gmail.com or jschmitz@fbbg.org. We will reply to your email as quickly as possible. No phone calls please. Applications must be submitted in a completed manner, with photo attachments (via email) or photographic samples (hard copies). Applications may be scanned and emailed, filled in and emailed and sent to jschmitz@fbbg.org or a hard copy may be sent to the address at the end of the application.

Checks or cash for application **must include your name or company name** as noted on your application.

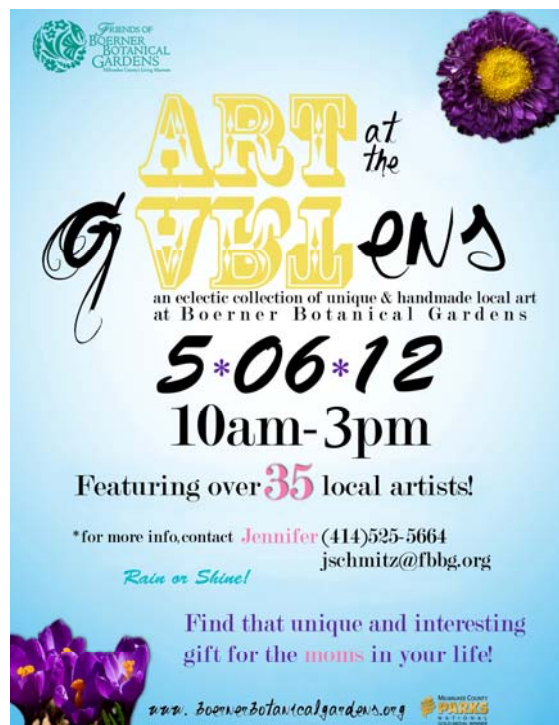
Please double-check that you have completed the following steps before submitting the application:


1. I have filled out the application completely
2. I have included \$10 check or cash for my application fee to **FBBG**.
3. I have included at least 3, but no more than 10, photographic samples of my work
4. I understand that I am not guaranteed a spot at Art at the Gardens.
5. I understand the above information as it has been presented.

Send application, fee and photos to:
Friends of Boerner Botanical Gardens
Attn: Jennifer Schmitz
9400 Boerner Dr.
Hales Corners, Wi 53130

If you know of someone who would also be interested in participating in Art at the Gardens, please direct them to our website at www.boernerbotanicalgardens.org. (Click on 'Visit' and 'gift shop' to be directed to the application.)

Thank you for your interest in Friends of Boerner Botanical Gardens Art at the Gardens!



 **ART** *at the*
GARDENS
an eclectic collection of unique & handmade local art
at Boerner Botanical Gardens
5*06*12
10am-3pm
Featuring over **35** local artists!
*for more info, contact **Jennifer** (414)525-5664
jschmitz@fbbg.org
Rain or Shine!
Find that unique and interesting
gift for the **moms** in your life!
www.boernerbotanicalgardens.org 